To: The William Paterson University Community

From: The Division of Human Resources

Date: July 3, 2023

This communication is an update regarding our wage and employment verification. Effective immediately The Work Number®, a division of Equifax, is the provider for automated income, employment and Public Service Loan Forgiveness (PSLF) verifications.

The Work Number® is a <u>secure</u> and fast way to provide proof of an employee's employment or income information for important life events such as obtaining credit, a home mortgage, auto loan and a housing lease. The service is also intended for use by social service entities and government agencies such as Medicaid, SSI / SSDI, SNAP, Child Support, and Public Housing.

Using The Work Number®, authorized verifiers seeking time sensitive information will now have access to that employee's secure information 24 hours a day, 7 days a week via:

- www.theworknumber.com
- 800-367-5690 M-F 8:00 am to 8:00 pm (EST)

Employees can create an account by logging onto the portal at https://employees.theworknumber.com/ using their personal email address. This will allow you to:

- View your employment and income information and who was provided that information
- Send reports directly to approved credential verifiers

To learn more about all the benefits of The Work Number® services visit https://employees.theworknumber.com

The Employer Code is **158769**

For questions, please direct them to humanresources@wpunj.edu